

Nonconformance & Corrective Action Database

Data Entry Base Record

Hold Tag No.: _____ Hold Tag Issued By: _____ Hold Tag Issue Date: _____ Part Description: _____ Defect Code: _____ Material Location: _____ Area Supervisor: _____	PN: _____ Date Code: _____ Rev: _____ Product: _____ Qty. On HOLD: _____ No. Of Carriers: _____ Qty. Checked: _____ Qty. NC: _____	Customer: _____ Customer Part No.: _____ (If Applicable) _____
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Initial Disposition: _____

If Rework, Rework Instruction No.: _____

If Use-As-Is, Deviation/Waiver No.: _____

Number Good: _____

If SORT: Number Bad: _____

Nonconformance (Reason): _____

Analysis Process Reviewed By: _____ Process Adequate? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Revised <input type="radio"/> N/A Inspection Instruction Reviewed By: _____ Inspection Instruction Adequate? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Revised <input type="radio"/> N/A PFMEA Reviewed By: _____ PFMEA Adequate? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Revised <input type="radio"/> N/A Process Control Plan Reviewed By: _____ Process Control Plan Adequate? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Revised <input type="radio"/> N/A Process Flow Diagram Reviewed By: _____ Process Flow Diagram Adequate? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Revised <input type="radio"/> N/A Tooling/Gaging Reviewed By: _____ Tooling/Gaging Adequate? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Revised <input type="radio"/> N/A Print(s) Reviewed By: _____ Print(s) Adequate? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Revised <input type="radio"/> N/A	Response Team Members: _____ _____ _____ NC Database Reviewed By: _____ Prior History Brief: _____ _____ Defective Component PN: _____ Analysis Defect Code: _____ Defective Component Name: _____ Stock Purged? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
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Response Team Findings:

Example of a NC Database Master Record.

Food for Thought!

Root Cause of Nonconformance:

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Interim Corrective Action: _____ ICA Effectivity Date Code: _____

Permanent Corrective Action: _____ PCA Effectivity Date Code: _____

Prevention Action: _____ PA Effectivity Date Code: _____

Final Material Disposition: If Rework, Rework Instruction No.: _____ Number Good: _____
 If Use-As-Is, Deviation/Waiver No.: _____ If SORT: Number Bad: _____

Type Return: <input type="checkbox"/> Field Return <input type="checkbox"/> Assembly Plant Return PN: _____ Customer PN: _____	If Field Return: Milage: _____ Car Build Date: _____ Assembly Line: _____	Person Reporting Nonconformance: _____ Date Reported: _____ Notification Method: <input type="radio"/> FAX <input type="radio"/> Telephone Call <input type="radio"/> Letter <input type="radio"/> Request For Corrective Action
Customer Information: _____		Customer Request For Corrective Action Cust. RFCA No.: _____ Cust. NMR #: _____

Nonconformance & Corrective Action Database

Customer: _____ Street _____ City _____ State ____ Zip _____ Purchasing Contact: _____ QA Contact _____ Phone _____ Ext. _____ FAX _____	Date RFCA Recd.: _____ Date CA Due: _____ Extension Date #1: _____ Extension Date #2: _____ Close Date: _____ Verified & Closed By: _____
Details of Customer Complaint: _____ _____ _____ _____	

Manufacturing Date:
Date Received:
Tested By:
Damping Force:
Damping Force Comments:
Damaged Parts:
Damaged Parts Comments:
Missing Parts:
Missing Parts Comments:
Friction:
Friction Comments:
Gas Force:
Gas Force Comments:
Clamp:
Clamp Comments:
Location Locator:
Location Locator Comments:
Function M14 x 2 6G:
Function M14 x 2 6G Comments:
Strut Is Functional & Dimensional Is OK:
Complaint:
Responsible QE:
RQE Date:

Part Information

Example of a NC Database Master Record.

Food for Thought!

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