

<i>Logo</i>	QUALITY SYSTEMS RECORD				<i>Issue: 1</i>	<i>Ref No:</i>
	Glass/Hard Plastic Log				<i>Issued by:</i>	
					<i>Approved by:</i>	
					<i>Issue date:</i>	
					<i>Approval date:</i>	
					<i>Page: 1 of 2</i>	

Please complete each box as appropriate.

		Week		Month		Year		
Location/ Inventory of Items								
AREA 1								
		Intact		Cracked		Damaged		Comments
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
AREA 2								
		Intact		Cracked		Damaged		Comments
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
AREA 3								
		Intact		Cracked		Damaged		Comments
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	
Equipment		yes	no	yes	no	yes	no	

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AREA 4							
	Intact		Cracked		Damaged		Comments
	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
AREA 5							
	Intact		Cracked		Damaged		Comments
	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Equipment	yes	no	yes	no	yes	no	
Counter signature:							
Comments:							
In the event of a breakage being found, refer to Glass Procedure							