

# Simple Supplier Evaluation Form

Review Date \_\_\_\_\_  
 Review By \_\_\_\_\_  
 Attendees, if Meeting Called \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supplier \_\_\_\_\_  
 Supplier Location \_\_\_\_\_  
 Supplier Quality Contact \_\_\_\_\_  
 Contact Phone \_\_\_\_\_

<u>Quality</u>	Rating	Comments
A. Quality System	_____	<div style="border: 2px dashed blue; background-color: yellow; padding: 10px; width: fit-content; margin: auto;"> <p style="color: red; font-weight: bold; text-align: center;">Sample Copy                      Courtesy Cayman Systems                      www.16949.com                      513 7773394</p> </div>
B. Concern for Quality	_____	
C. Company History	_____	
<u>Price</u>		
A. Price - Quality	_____	
B. Price - Negotiation/quote = Actual Price	_____	
<u>Performance</u>		
A. Technical Ability	_____	
B. Delivery History/Capability	_____	
C. Technical Assistance	_____	

<b><u>Rating system:</u></b>	Very Good    5 Good            4 Average        3 Poor             2 Very Poor      1 Negative        0	Supplier is rated as appropriate. Only applicable blocks as determined by the VP OP are rated.  Quality item A, Price item A and Performance item B are requisite.
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Take the total points from each rated block and divide by the total blocks rated for the supplier.

Total Points from Blocks / Total Blocks Rated = \_\_\_\_\_ Must be > 2. If < or = 2, supplier development must be considered.

Revision Date: Release  
 Date of Origin: 2/12/1997  
 Originator: