## Internal Audit Finding

### 1. Audit Details
- **Audit No.**
- **Audit Record No.**
- **Audit Type**
- **Senior Auditor**
- **Auditor**
- **Date of Audit**
- **Area/Location Audited**
- **Area Responsibility**
- **Audited Standard**
- **Audited Para(s)**

### 2. Nonconformity Details
- **Nonconformity?**
- **Type**
- **Violation Type**
- **Comments or Nonconformity Description & Evidence**
- **Procedure**
- **Quality Manual**
- **Section**
- **Paragraph**
- **Other**

### 3. Immediate Response
- **Immediate Response**
- **Area Responsibility Initials**

### 4. Containment & Interim (Short Term) Corrective Action
- **Containment & Interim (Short Term) Corrective Action**
- **Responsibility Initials**
- **Date**

### 5. Final (Long Term) Corrective Action
- **Final (Long Term) Corrective Action**
- **Responsibility Initials**
- **Implementation Date**

### 6. Follow-Up (Verification of Effectiveness)
- **Follow-Up (Verification of Effectiveness) Comments**
- **Date**

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**Recurrence?**
- **Recurrence Description & Comments**
  - **No**
  - **Yes**
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