

Process Auditing

QPF4.17-1

Audit Date

Audited By

Reference Procedure QP4.17

Process Audited

Next Process

1. Is Process Identified Correctly?

- Yes, continue
 No, refer to QC

2. Does output = input for next process?

- Yes, continue
 No, refer to QC

3. Does QM describe interaction?

- Yes, continue
 No, refer to QC

Top Management - Define top management interaction related to this process, are customer requirements met? Are quality objectives relevant? Who is responsible? Is the quality policy relevant? Explain in detail.

Findings

Quality Objectives - What are the quality objectives regarding this process? What is the multi-disciplinary approach? Do purchased products meet customer requirements? Explain in detail.

Findings

Statistical Tools - Does the process have the appropriate statistical tools? What is the customer perception? What data is collected in this process? What are some improvement objectives? Explain in detail.

Findings

Resources - Are the necessary resources available to the process? Are personnel competent? Trained? Infrastructure? Conformity?

Findings

Any other comments, findings, or improvements, please file a Process Improvement request