

# Quality Planning Form

Planning Meeting _____ Attendees _____ _____ _____ Product Name _____	These Minutes Completed By _____ Date _____
<u>Specific Contract Requirements</u>	
Standards of Acceptability _____ Quality Requirements _____ Legal / Enviromental Requirements _____ Compatability Issues _____	<div style="border: 2px solid red; padding: 10px;"> <h2 style="color: red; margin: 0;">Sample</h2> <h3 style="color: blue; margin: 5px 0;">Courtesy Cayman Systems</h3> <p style="color: red; margin: 5px 0;"><a href="http://www.qs9000.com">www.qs9000.com</a></p> <p style="color: red; margin: 5px 0;"><a href="http://www.16949.com">www.16949.com</a></p> <p style="color: red; margin: 5px 0; font-weight: bold;">513 777-3394</p> </div>
<u>Documentation Required</u> (If so, describe) _____	
<u>Resources</u>	
Raw Material _____ Machinery _____ Personnel _____ Controls, processes, M&TE _____ Personnel skills _____ Quality, Instrumentation & Test. _____	
<u>General Review</u>	
Production Operations _____ Production Sequences _____ Production Controls _____ Production Tests _____ Inspection Points _____	
<u>Records</u>	
Identify _____ Define Responsibility _____	

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 Originator: